

**Rochelle Park Board of Education
Regular Meeting– 8:00 P.M.
November 14, 2011**

- I. Call to Order and Flag Salute**
- II. Roll Call**

Board Members	Present	Absent
Mr. Robert Verhasselt, Vice President		
Mr. Sam Allos		
Mrs. Teresa Cravello		
Mr. Jay Esposito		
Mrs. Maria Lauerman		
Mr. Mark Scully		
Mrs. Patricia Bilka, President		

Others Present:

- Fredrik Oberkehr, Superintendent/Board Secretary
- John DiPaola, Business Administrator
- Ellen Kobylarz, Board Recording Secretary/Board Secretary Pro Tem

III. Open Public Meetings Act, Chapter 231, P. L. 1975 Announcement – by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the Star Ledger, The Record and The Our Town, in accordance with Chapter 231, P.L. 1975.”

- IV. Superintendent’s Report**
- Recognition of Students who scored a perfect 300 on the 2011 NJASK**
- V. Business Administrator’s Report**
- Audit Report from Nisivoccia**
- VI. Public Questions on the Resolutions (Agenda Items Only)**

During this portion of the meeting, the residents are invited to address the Board regarding agenda items only.

Motion by _____, seconded by _____, to open public comment at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

Motion by _____, seconded by _____, to close public comment at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

VII. Items for Board Action - Resolutions

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

POLICY# 0168 – APPROVAL OF BOARD MINUTES

1. RESOLVED, that the Rochelle Park Board of Education approve the minutes of the following meetings:

- a. October 3, 2011 Caucus Meeting & Executive Session**
- b. October 11, 2011 Regular Meeting & Executive Session**

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY #5200 - ATTENDANCE

2. RESOLVED: that the Board of Education approve the attendance report for the month of October 2011 as listed:

<u>Enrollment</u>		<u>Left</u>	<u>Entered</u>
Midland School	454	1-Grade 3	1- PK+
Hackensack H.S.	116.5		1-Grade 8
Academies/ Technical Schools	<u>16</u>		
Total	586.5		

<u>Pupil Attendance</u>		<u>Teacher Attendance</u>	
Possible Days	9062	Possible Days	938
Days Present	8763.5	Days Present	909
Days Absent	298.5	Days Absent	29
% Present	96.7%	% Present	96.9%
% Absent	3.3%	% Absent	3.1%

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY #3240 - PROFESSIONAL DEVELOPMENT

3. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approve the participation of the persons named at the following workshops/conferences:

Ellen Lender to attend “ Psychiatric Clearance” at Bergen Community College on October 31, 2011 at no cost to the district for registration

C. Roskowinski to attend “Science Challenges and Toys” & “Math Understanding Geometry” in Montclair on Nov. 30, 2011 & December 14, 2011 at no cost to the district for registration.

Masina Puleo to attend “Problem Solving: Problem Solving Outside the Box for More Effective Teaching and Social Skills Development” on February 3, 2012 in Oradell at no cost to the district for registration.

V. Aiello to attend “Handling Difficult Behaviors in the General Education Classroom” location to be announced on December 6, 2011 at no cost to the district for registration.

J. Ebersbach to attend “Annual Fall Conference NJ Association of School Librarians” on December 2-3, 2011 at a cost of \$75.00 to the district for registration.

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY #7430 - SCHOOL SAFETY

4. RESOLVED: that the Board of Education approve the update to Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the Rochelle Park School District as presented.

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY #1400 JOB DESCRIPTIONS

5. RESOLVED: that the Board of Education approve the Job Description for the following position.

Latch Key Lead Person

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY #4125 – EMPLOYMENT OF SUPPORT STAFF MEMBERS

6. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approve the following substitute teacher for the remainder of the 2011-12 school year at a rate of \$80.00 per day:

Debbie Leakas
Jennifer Magnotta

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

7. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approve Patricia Daubner to the position of Latchkey Lead for the 2011-2012 school year at an hourly rate of \$18.90.

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY #9180 - SCHOOL VOLUNTEERS

8. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approve, with grateful appreciation, the following Library Volunteers and Student Volunteers for the 2011-2012 school year:

Maria Cox- Library
Debbie Pallouras (Pending Criminal History) - Library
Justine Daubner- Student
Megan O'Donnell- Student

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY #2340 – FIELD TRIPS

9. RESOLVED: on the recommendation of the Superintendent, the Board of Education approve the following field trip request:

Mrs. Fletcher, Mrs. Weiner, Mrs. O'Brien and Dr. Sacco to accompany the Tag Art, Vocal & Instrumental Music students to "Teen Arts" in Paramus NJ on May 18, 2011 at a cost of \$350.00 to the district for registration, \$10.00 per student for busing to be borne by the parents.

Mrs. Weiner, Mrs. Fletcher & Mrs. Oles to accompany the Chorus to the Bristol Manor Nursing Home in Rochelle Park on December 8, 2011. Mrs. Weiner, Mrs. Fletcher, Mrs. Oles and Dr. Sacco will also accompany the Chorus and Instrumental Band to the Rochelle Park Senior Center on the same day at a cost to the district for busing.

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY #5120 - ASSIGNMENT OF PUPILS

- 10. RESOLVED:** that on the recommendation of the Superintendent, the Board of Education approve the following special education placement and related services for the remainder of the 2011 - 2012 school year:

CASE #: 11-08
CLASSIFICATION: SLD
PLACEMENT: Shared Time Hackensack H.S./Ho-Ho-Kus @ Hackensack
RELATED SERVICES:
TRANSPORTATION:
TUITION: \$55. Per day x 154 days = \$8,470.00

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

FINANCE AND INSURANCE

Upon the recommendation of the Business Administrator to the Superintendent:

Monthly Budgetary Line Item Status Certifications

- 11. RESOLVED:** that the Board of Education submit a request the county office to appropriate the remaining additional state aid in the amount of \$18,858.00 to account line 11-000-261-420-000

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

12. RESOLVED, that the Board Secretary for the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2.11 (c) 3, as of June 30, 2011 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a); and

Further Be It Resolved, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11 (c) 4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

Motion by _____, seconded by _____
Roll Call

RV SA TC JE ML MS PB

Board Secretary's Report

13. RESOLVED: that the Rochelle Park Board of Education accepts the Board Secretary's Financial Report for the month of June 2011

ATTACHMENT

Motion by _____, seconded by _____
Roll Call

RV SA TC JE ML MS PB

14. RESOLVED: that the Rochelle Park Board of Education accepts the School Treasurer's Financial Report for the month of June 2011.

ATTACHMENT

Motion by _____, seconded by _____
Roll Call

RV SA TC JE ML MS PB

POLICY #6510 – PAYROLL AUTHORIZATION

15. RESOLVED: that the Rochelle Park Board of Education approve the October 2011 payroll in the amount of \$ 413,805.76.

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

POLICY #6350 – CONTRACTS

16. RESOLVED, that the Rochelle Park Board of Education approve the following tuition agreement between the Rochelle Park Board of Education and the Hackensack Board of Education as per the contract on file in the Superintendent’s Office.

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY #7510 USE OF FACILITIES

17. RESOLVED: that the Rochelle Park Board of Education approve the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule school activities at any time.

Group/Organization	Use Purpose/Room	Date	Rental Fee
RP Girl Scouts	Town Holiday Party/Multi Purpose Room	Friday, Dec. 9, 2011 from 5:30 p.m. to 9:30 p.m.	None
RP Recreation	Basketball/Multipurpose Room	Monday thru Fridays, November 28th thru March 30, 2012 from 6:30 to 9:00 pm – (whenever available)	None
Sacred Heart Basketball	Girls Cheerleading/Multipurpose Room	Monday and Wednesdays -11/28 thru March 2012 (coordinated with RP Recreation) Excluding 11/16, 2/8, 3/7 PTA Gen. Mtg)	None

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY#6830-AUDIT-ANNUAL COMPREHENSIVE FINANCIAL REPORT (CAFR)

18. RESOLVED: that the Rochelle Park Board of Education accepts the Annual Comprehensive Financial Report for the fiscal year 2010-2011 as audited and prepared by Nisivoccia LLP of Mt. Arlington New Jersey, in compliance with code requirements; and

BE IT FURTHER RESOLVED: that the Board approves the 2010-2011 Audit and CAFR as presented, and direct the Business Administrator/Board Secretary to send a certified copy of this resolution to the Bergen County Superintendent of Schools.

Motion by _____seconded by _____

Roll Call

RV SA TC JE ML MS PB

19. RESOLVED: that the Board approves/accepts the 2010-2011 School Audit Recommendations and the School Audit Corrective Action Plan.

ATTACHMENT

Motion by _____, seconded by _____

Roll Call

RV SA TC JE ML MS PB

VIII. Reports – Committee Action Items

2011-2012 School Year

Committees	Chairperson	Co – Chairperson
Finance	Mrs. Bilka	Mr. Verhasselt
Education	Mr. Esposito	Mrs. Lauerman
Transportation	Mrs. Cravello	Mr. Scully
Building & Grounds	Mr. Verhasselt	Mr. Esposito
Community & School Activities	Mr. Scully	Mr. Allos
Legislation	Mrs. Bilka	Mrs. Cravello
Policy	Mr. Allos	Mrs. Lauerman
Board/Staff Relations	Mrs. Lauerman	Mr. Allos

Ad-Hoc Committees		
Negotiating	Mrs. Bilka	Mr. Allos, Mrs. Cravello,
Liaisons		
Joint Boards Coordination	Mrs. Cravello	Mr. Verhasselt, Alternate
Bergen County School Boards	Mrs. Lauerman	Mrs. Cravello, Alternate
New Jersey School Boards	Mrs. Lauerman	Mr. Scully, Alternate
Municipal Alliance Liaison	Mrs. Cravello	Mr. Allos, Alternate

IX. Open to the Public (Any Item)

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

Motion by _____, seconded by _____, to open public comment at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

Motion by _____, seconded by _____, to close public comment at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

X. Announcements

The next Caucus Meeting will be held on December 5, 2011 at 7:30 PM in the Media Center, and the next Regular Meeting will be held on Monday, December 12, 2011, at 8:00 PM in the Media Center.

XI. Executive Session Announcement (if needed)

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:

_____.

NOW THEREFORE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was.

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by _____, seconded by _____, to open Executive Session at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

Motion by _____, seconded by _____, to close Executive Session at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

Motion by _____, seconded by _____, to resume Regular Meeting Agenda at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

XII. Adjournment

Motion by _____, seconded by _____, to adjourn meeting at _____ p.m.

Roll Call

RV SA TC JE ML MS PB